

**Summit County Public Health Board of Health
Human Resources Committee
March 14, 2024**

Agenda

Human Resources Committee:

This committee responds to the mandate that the Board hold the leadership and staff of SCPH to high performance standards. In doing so this committee advises regarding the strategic direction of the district by making recommendations regarding:

- ***Initiating the annual evaluation of the Health Commissioner and Medical Director and conducting searches for these positions when necessary***
- ***Considering the workforce needs of SCPH and supporting personnel actions for new positions;***
- ***Serving as a resource to the HC for strengthening the competencies of staff and other human resources matters related to the sustainability of the organization.***

Toby Weber, Consultant, will be in attendance

1. Approval of the minutes
2. Position Approval for Clinical Coordinator
3. More detail to job descriptions/tracking of open positions
4. Health Commissioner candidates
5. Screening Questions for interviews
6. Next meeting