

**Summit County Combined General Health District
Board of Health Meeting
Thursday, April 14, 2022 – 5 p.m.
Summit Auditorium – Building A**



MINUTES

Public Conference: 330 926 5796; ID#74883

- A. Welcome of Persons Present – None**
- B. Call to Order – Mr. Cugini called the meeting to order at 5:02 p.m.**
- C. Board Member Roll Call:**

Patricia Billow	<i>01/01/2022 -12/31/2025</i>	<i>In Person</i>
Dr. James Boex	<i>01/01/2019-12/31/2022</i>	<i>In Person</i>
Todd Burdette	<i>03/21/2022-03/20/2027</i>	<i>In Person</i>
Dr. Kimberly Cook	<i>04/01/2021-03/31/2025</i>	<i>In Person</i>
Dominic Cugini	<i>04/01/2019-03/31/2023</i>	<i>In Person</i>
Lynn Clark	<i>01/01/2019-12/31/2022</i>	<i>In Person</i>
Dr. Roberta DePompei	<i>01/01/2020-12/31/2023</i>	<i>In Person</i>
Vacancy	<i>04/01/2020-03/31/2024</i>	
Dr. Kristine Gill	<i>01/01/2022-12/31/2025</i>	<i>In Person</i>
Mary Jo Goss	<i>01/01/2019-12/31/2022</i>	<i>Virtual</i>
Dan Karant	<i>01/01/2021-12/31/2025</i>	<i>Virtual</i>
Dr. Gayleen Kolazcewski	<i>01/01/2020-12/31/2023</i>	<i>In Person</i>
Vacancy	<i>06/10/2021-12/31/2024</i>	
Dr. Aleksandra Mamonis	<i>01/01/2020-12/31/2023</i>	<i>In Person</i>
Jeffrey Snell	<i>04/01/2022-03/31/2026</i>	<i>Arrived After Roll Call</i>
Marco Sommerville	<i>01/01/2019-12/31/2022</i>	<i>Absent</i>
Karen Talbott	<i>01/01/2019-12/31/2022</i>	<i>In Person</i>
Sheila Williams	<i>01/01/2022-12/31/2025</i>	<i>In Person</i>

Others present: Tonia Burford, Angela Burgess, Joanne Emery, Eddie Mink, Brenda Pickle, Dr. Erika Sobolewski, Shaleeta Smith, and Donna Skoda.

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D. Approval of the Minutes of the Regular Board Meeting

Motion by Ms. Talbott, seconded by Ms. Clark, to approve the Board of Health meeting minutes from March 10, 2022.

Approved by voice vote.

E. Public and Staff Comments (three minute maximum.) – None.

F. Reading of Schedule E – Late Filings – None.

Motion by ____, seconded by ____ to accept Schedule E – Late Filings:

G. Motion by Ms. Clark, seconded by Ms. Williams to adopt Resolution No. 013-22, entitled “Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda”.

Schedule A	Personnel
Schedule B	Employee Training and Travel Expenses
Schedule C	Contracts
Schedule D	Finance
Schedule E	Late Filings

Ms. Skoda provided explanations for Schedule A Personnel resignations.

Motion by Dr. Gill, seconded by Ms. Clark to give a resolution to Cindy Kinsinger, Software Support Specialist, for 26 years of public health service.

Approved by voice vote.

H. Health Commissioner’s Report

1. Health Commissioner Evaluation (Executive Session.)

2. Summit DD 2022 Russ Pry Community Impact Award – Ms. Skoda reported the award was given for all the community service work done during the pandemic. On April 12, 2022 Donna Skoda, Tonia Burford and Brooke Semonin were presented with awards from the Six District Educational Compact for providing COVID-19 pandemic information and support to the superintendents of the Compact’s six district.

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3. **Leah's Kitchen** – *Retirement Effective May 6, 2022 – Ms. Skoda advised the restaurant will close May 6, 2022. Leah has tried to sell it. This is a SCPH lease. There has been some outside interest.*
4. **First Quarter, 2022 Non-Board Contract Report** *(See Enclosure.)*
5. **First Quarter, 2022 Full-Time Equivalency Report** *(See Enclosure.)*
6. **Strategic Plan Quarterly Report** *(See Enclosure.)*
7. **Board of Health Continuing Education Videos** – *videos posted to the Board of Health website for viewing and 2021 CEU credit; two hours of continuing education required by each member per calendar year. Please complete and forward Continuing Education Presentation Record form to bpickle@scph.org.*
8. **The Environmental Health Committee will meet immediately after the April 14, 2022 Board Meeting.**
9. **The Finance & Personnel Committee will meet immediately after the May 12, 2022 Board Meeting.**
10. **The Nursing & Medical Advisory Committee will meet immediately after the June 9, 2022 Board Meeting.**
11. **Fiscal Report.**
 - a) **2023 Budget** – **The Budget Commission has scheduled the 2023 Health District Budget Hearing for Thursday, April 21, 2022 at 8:30 a.m. The meeting will be virtual. Board members are invited to attend. A meeting link was emailed to board members.**
 - b) **COVID-19 Rolling Expense Report** *(See Enclosure.) -- Ms. Burgess advised notice of revenue replacement funding was received from the State through subsidy for lost food revenue in the amount of \$458,000.00 which will be unrestricted funds for two years.*
12. **Policy and Legislation – No Report**

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I. Environmental Report

- 1. Motion by Ms. Clark, seconded by Mr. Boex, to adopt Resolution No. 014-22 approving and granting the issuance of a variance for Robert Hunt at 2944 Canton Road, Springfield Township, Parcel I.D. 51-02048, Summit County, Ohio, 44685 for the installation of a sewage treatment system with the variance recorded on all three identified parcel deeds surrounding the lot (See Enclosure.)**

Approved by voice vote; Ms. Billow abstained.

J. Clinical Health/Medical Director's Report

- 1. Motion by Dr. Boex, seconded by Ms. Talbott, to amend Resolution 004-22 entitled, "Resolution Adopting a Clinical Fee Schedule for the year 2022 of the Summit County Combined General Health District and Declaring an Emergency" effective April 18, 2022 (See Enclosure.) Dr. Sobolewski advised revised schedule includes vaccine updates and PCR tests available that will expire in the next four months. Cost is \$50.**

Approved by voice vote.

- 2. Communicable Disease Report (See Enclosure.) – Dr. Sobolewski advised involvement in a fairly large contact testing on newly pan resistant organism in the county which will be probably be added to the reporting schedule in 2023.**
- 3. Influenza Surveillance Report (See Enclosure.) Dr. Sobolewski reported influenza counts are minimal but the most flu cases were in the past few weeks in the last two years.**
- 4. COVID-19 Report (See Enclosure.) – Dr. Sobolewski reported cases doubled in the past week. Up to 50 cases per day which is still minimal compared to where we have been. The variant report revealed we are starting to see the BA.2, the stealth Omicron. We are averaging 50 percent. No Delta since right after Christmas, 2021. Vaccination has had a dramatic increase in the past month. Last month was 207. The two drive-thru clinics we did 260 one day and 392 last Tuesday. Combined with the clinic we are at approximately 1,000. In February, we only did 297 and in January we just hit a 1,000. Pfizer is submitting to the FDA for the 5 to 11 now. Under five is on hold because they felt they needed a three series and only have two. They will try to hit those groups in the fall when we expect a spike. Dr. Snell questioned where we were with the loss of epidemiologists. Ms. Skoda reported we currently have three epidemiologist and need to fill one vacancy.**

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K. Miscellaneous Business – Mr. Cugini read a thank you from Tonya Block, retired Assistant Health Commissioner.

Mr. Karant reported the Bylaws committee completed the first draft of the new, proposed bylaws which will go to the general Board. The committee is in the process of developing policies and procedures which will be posted to the Board of Health website navigation pane. Send suggestions and ideas to Donna Skoda. The next Zoom meeting is April 27 at 5 p.m. via

Mr. Cugini advised we will discuss a Board Retreat at the next meeting. Mr. Cugini has asked for someone to lead the committee and will send an email to a few people to become part of that committee to decide if a half or full day retreat and the agenda.

- 1. Motion by Mr. Cugini, seconded by K. Talbott , to adjourn into Executive Session at 5:38 p.m.:**
 - a) To conference with an attorney for the Board of Health concerning a dispute involving the Board that is the subject of imminent court action pursuant to ORC 121.22(G)(3); and**
 - b) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to ORC 121.22(G)(1).**

Roll Call Vote:

Patricia Billow (Aye), Todd Burdette (Aye), Dr. Kimberly Cook (Aye); Lynn Clark (Aye), Dominic Cugini (Aye), Dr. Roberta DePompei (Aye), Dr. Kristine Gill (Aye), Mary Jo Goss (Aye); Dan Karant (Aye), Dr. Gayleen Kolazcewski (Aye), Dr. Aleksandra Mamonis (Aye), Jeffrey Snell (Aye), Karen Talbott (Aye), and Sheila Williams (Aye).

Approved by voice vote.

Motion by Ms. Clark, seconded by Mr. Snell, to reconvene from Executive Session at 6:05 p.m.

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Roll Call Vote:

Patricia Billow (Aye), Todd Burdette (Aye), Dr. Kimberly Cook (Aye); Lynn Clark (Aye), Dominic Cugini (Aye), Dr. Roberta DePompei (Aye), Dr. Kristine Gill (Aye), Mary Jo Goss (Aye); Dan Karant (Aye), Dr. Gayleen Kolazcewski (Aye), Dr. Alexandra Mamonis (Aye), Jeffrey Snell (Aye), Karen Talbott (Aye), and Sheila Williams (Aye).

Approved by voice vote.

Motion by Ms. Clark, seconded by Ms. Williams to increase Donna Skoda's base salary by three percent (3%) annually effective the first pay period in February, 2022 (February 14, 2022.)

Approved by voice vote.

L. The meeting of the Board of Health adjourned at 6:06 p.m.

Handwritten signature of Donna R. Skoda in cursive.

Secretary

Handwritten signature of the President in cursive.

President

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SCHEDULE A – PERSONNEL

- 1. Approve the appointment of Amy Hernandez, Medical Assistant, full-time, \$19.28 per hour effective April 25, 2022** *(Amy is a Certified Medical Assistant that previously worked in a private physician's office.)*
- 2. Approve the appointment of Ashley Adams, Office Manager, full-time, \$21.13 per hour effective May 9, 2022** *(Ashley is a Dental Assistant that previously worked at various dental offices in the area.)*
- 3. Approve the appointment of Jeffrey Gray, Accountant, full-time, \$26.82 per hour effective April 25th, 2022.** *(Jeff has a Bachelor's degree in Accounting from the University of Akron and will be working on grant financial management in the Fiscal Department.)*
- 4. Approve the appointment of Shawn Miller, Student/Temporary Help/Mosquito Program, part-time (no more than 28 hours per week), \$14.50 per hour effective May 23, 2022.** *(Shawn is currently pursuing his Bachelor of Science degree in Biology at Kent State University. Shawn worked in our Mosquito Control program in 2021. Shawn will work as a Mosquito Control Technician performing technical functions in the program.)*
- 5. Approve the appointment of Robert Salladay, Student/Temporary Help/Mosquito Program, part-time (no more than 28 hours per week), \$14.50 per hour effective May 23, 2022.** *(Robert is currently retired from the United States Army. Robert worked in our Mosquito Control program in 2021. Robert will work as a Mosquito Control Technician performing night spraying.)*
- 6. Approve the appointment of Alia Baig, Student/Temporary Help/Mosquito Program, part-time (no more than 28 hours per week), \$14.50 per hour effective May 23, 2022.** *(Alia is currently pursuing her Bachelor of Science degree in Biology at Akron University. Alia worked in our Mosquito Control program in 2021. Alia will work as a Mosquito Control Technician performing technical functions in the program.)*

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SCHEDULE A – PERSONNEL

- 7. Approve the appointment of Lindsee Petruccio, Student/Temporary Help/Mosquito Program, part-time (no more than 28 hours per week), \$14.00 per hour effective May 23, 2022. (Lindsee is currently pursuing her Bachelor of Science degree in Environmental Science and Marine Biology at Unity College. Lindsee will work as a Mosquito Control Technician performing technical functions in the program.)**
- 8. Approve the appointment of Morgan Hughes, Student/Temporary Help/Mosquito Program, part-time (no more than 28 hours per week), \$14.00 per hour effective May 23, 2022. (Morgan is currently pursuing her Bachelor of Science degree in Zoology at Kent State University. Morgan will work as a Mosquito Control Technician performing technical functions in the program.)**
- 9. Approve the appointment of Caitlyn Chandler, Student/Temporary Help/Mosquito Program, part-time (no more than 28 hours per week), \$14.00 per hour effective May 23, 2022. (Caitlyn is currently pursuing her Master of Science degree in Environmental Public health at The Ohio State University. Caitlyn will work as a Mosquito Control Technician performing technical functions in the program.)**
- 10. Approve the appointment of Caden Barone, Student/Temporary Help/Mosquito Program, part-time (no more than 28 hours per week), \$14.00 per hour effective May 23, 2022. (Caden is currently pursuing his Bachelor of Science degree in Environmental Science at Youngstown State University. Caden will work as a Mosquito Control Technician performing technical functions in the program.)**
- 11. Approve the appointment of Kylie Kovatch, Student/Temporary Help/Mosquito Program, part-time (no more than 28 hours per week), \$14.00 per hour effective June 6, 2022. (Kylie is currently pursuing her Bachelor of Science degree in Environmental Science at Kent State University. Kylie will work as a Mosquito Control Technician performing technical functions in the program.)**
- 12. Approve the appointment of Selena Crespo, Air Quality Engineer, full-time, \$31.77 per hour effective June 6, 2022 (Selena is a recent graduate of Florida Gulf Coast University with a degree in Environmental Engineering and she will work in the Air Quality program.)**

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SCHEDULE A – PERSONNEL

- 13. Approve the change of status of Amar Gajmere, from Medical Assistant to Outreach Specialist, with no change in pay, effective 3/21/2022. (Amar has been working in the COVID response in the clinic and will transition to a role in the Healthy Homes division assisting families with lead poisoned children.)**
- 14. Approve the change of status of Imani Lucas, Outreach Specialist, full-time, \$18.89 per hour to part-time (no more than 28 hours per week) effective May 1, 2022 (Imani is returning to school to pursue her Master's degree. She is continuing to support community outreach.)**
- 15. Approve the resignation of Kayleen Knight, Account Clerk 3, effective March 9, 2022. (Kayleen joined SCPH in March of 2021.)**
- 16. Approve the resignation of Maria Sokol, Epidemiology Coordinator, effective April 7, 2022. (Maria joined SCPH in October 2021.)**
- 17. Approve the resignation of Rebecca Bralek, Registered Environmental Health Specialist, effective April 14, 2022. (Rebecca joined SCPH in 2011 and has a total of 15 years in public health.)**
- 18. Approve the resignation of Laurie Kern, Administrative Assistant, effective April 15, 2022. (Laurie joined SCPH in October of 2010 for a total of 12 years in public health.)**
- 19. Approve the retirement of Cynthia Kinsinger, Software Support Specialist, effective April 30, 2022. (Cynthia joined SCPH in June of 1996 for a total of 26 years in public health.)**

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SCHEDULE B - EMPLOYEE TRAINING AND TRAVEL

APRIL TRAINING AND TRAVEL REPORT 2022

TRAVEL OVERVIEW

Employee Name(s)	Nevin Nettey
Employee Number(s)	4342
Date Attending	05/17/2022
Date Returning	05/17/2022
Multiple Meetings?	Yes/No: No Total # of Meetings: 1
Grant or General Fund?	General Fund

Name of Conference	National Environmental Health Association Exam
Name of Sponsor	Community Technology Learning Center
Address	243 S Prospect St, P. O. Box 917
City	Ravenna
State	OH

COST(S)

Airfare & Luggage		Lodging	
Shuttle/Rideshare		Meals	Date:
Parking &/or Tolls			# of meals:
Registration		Total Cost of Meals	Total \$ amount for day:
Mileage \$.585/mile	Miles traveled: \$ Amount:		
Total Cost of Expenses: Paid time up to 4 hours to take the exam.			

TRAVEL OVERVIEW

Employee Name(s)	Shaleeta Smith, Vanessa Willaman, Megan Sutherland, TBD, TBD, TBD
Employee Number(s)	1422, 4368, 4266
Date Attending	04/28/2022
Date Returning	
Multiple Meetings?	Yes/No: No Total # of Meetings:
Grant or General Fund?	Grant

Name of Conference	Eviction Summit
Name of Sponsor	Eviction Summit
Address	
City	Akron
State	OH

COST(S)

Airfare & Luggage		Lodging	
Shuttle/Rideshare		Meals	Date: # of meals: Total \$ amount for day:
Parking &/or Tolls			
Registration	\$500.00	Total Cost of Meals	none
Mileage \$.585/mile	Miles traveled: \$ Amount:		
Total Cost of Expenses: \$500.00			

TRAVEL OVERVIEW

Employee Name(s)	Donna Skoda, Tonia Burford, Joanne Emery
Employee Number(s)	1087, 2191, 3307
Date Attending	05/23/2022
Date Returning	05/25/2022
Multiple Meetings?	Yes/No: No Total # of Meetings: 1
Grant or General Fund?	General Fund

Name of Conference	Ohio Public Health Association (OPHA) Spring Conference
Name of Sponsor	OPHA
Address	Hilton Polaris 8700 Lyra Dr
City	Columbus
State	OH, 43240

COST(S)

Airfare & Luggage	0	Lodging	\$750.00
Shuttle/Rideshare	0	Meals	Date:: 5/23/22,5/24/22,5/25/22 # of meals: 3.3 Total \$ amount for day: \$57.00,\$57.00
Parking &/or Tolls	0		
Registration	\$660.00	Total Cost of Meals	\$114.00
Mileage \$.585/mile	Miles traveled: 600 \$ Amount: \$351.00		
Total Cost of Expenses: \$1,875.00			

Multiple Meetings

TRAVEL OVERVIEW

Employee Name(s)	Michelle Stafford
Employee Number(s)	4293
Date Attending	04/04/2022
Date Returning	04/08/2022
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 5
Grant or General Fund?	Grant

Name of Conference	Nurse-Family Partnership Unit 2
Name of Sponsor	Nurse-Family Partnership
Address	Virtual
City	
State	

COST(S)

Airfare & Luggage		Lodging	
Shuttle/Rideshare		Meals	Date: # of meals: Total \$ amount for day:
Parking &/or Tolls			
Registration	\$6,746.00	Total Cost of Meals	
Mileage \$.585/mile	Miles traveled: \$ Amount:		
Total Cost of Expenses: \$6,746.00			

TRAVEL OVERVIEW

Employee Name(s)	Jessie Wingert
Employee Number(s)	3259
Date Attending	05/23/2022
Date Returning	05/25/2022
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 3
Grant or General Fund?	Grant

Name of Conference	Ohio Public Health Combined Conference
Name of Sponsor	Ohio Public Health Partnership
Address	8700 Lyra Dr
City	Columbus
State	OH

COST(S)

Airfare & Luggage		Lodging	
Shuttle/Rideshare		Meals	Date:
Parking &/or Tolls			# of meals:
Registration		Total Cost of Meals	Total \$ amount for day:
Mileage \$.585/mile	Miles traveled: 0 \$ Amount: Time Only		
Total Cost of Expenses: Time only			

TRAVEL OVERVIEW

Employee Name(s)	Rachel Flossie
Employee Number(s)	4115
Date Attending	07/26/2022
Date Returning	07/28/2022
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 3
Grant or General Fund?	Grant

Name of Conference	Nurse Family Partnership Unit 4
Name of Sponsor	Nurse Family Partnership
Address	Virtual
City	
State	

COST(S)

Airfare & Luggage		Lodging	
Shuttle/Rideshare		Meals	Date:
Parking &/or Tolls			# of meals:
			Total \$ amount for day:
Registration	\$950.00	Total Cost of Meals	
Mileage \$.585/mile	Miles traveled: \$ Amount:		
Total Cost of Expenses: \$950.00			

TRAVEL OVERVIEW

Employee Name(s)	Bri Olexa
Employee Number(s)	4050
Date Attending	04/28/2022
Date Returning	04/29/2022
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 2 (April 28 and 29)
Grant or General Fund?	General Fund

Name of Conference	2022 CDAO Certified Operator Training Program (virtual training)
Name of Sponsor	Construction and Demolition Association of Ohio
Address	CDAO c/o Sarah Graves, 2500 Schenk Rd.
City	Sidney
State	OH

COST(S)

Airfare & Luggage		Lodging	
Shuttle/Rideshare		Meals	Date:
Parking &/or Tolls			# of meals:
Registration	\$100.00	Total Cost of Meals	Total \$ amount for day:
Mileage \$.585/mile	Miles traveled: \$ Amount:		

Total Cost of Expenses: \$100.00

TRAVEL OVERVIEW

Employee Name(s)	Sue Cummings, Andrew Deikun, Mike Boronka
Employee Number(s)	3234, 2098, 2253
Date Attending	05/16/2022
Date Returning	05/18/2022
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 3
Grant or General Fund?	Grant

Name of Conference	Lead Risk Assessor and Contractor Refresher trainings
Name of Sponsor	Dell Group, Inc
Address	23209 Miles Rd
City	Warrensville Heights
State	OH

COST(S)

Airfare & Luggage		Lodging	
Shuttle/Rideshare		Meals	Date:
Parking &/or Tolls			# of meals:
Registration	\$1,500.00	Total Cost of Meals	Total \$ amount for day:
Mileage \$.585/mile	Miles traveled: 0.00 \$ Amount:		
Total Cost of Expenses: \$1,500.00			

TRAVEL OVERVIEW

Employee Name(s)	Vanessa Willaman
Employee Number(s)	4368
Date Attending	06/28/2022
Date Returning	06/30/2022
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 3
Grant or General Fund?	Grant

Name of Conference	National Symposium on Solutions to End Youth Homelessness
Name of Sponsor	Point Source Youth
Address	Virtual
City	
State	

COST(S)

Airfare & Luggage		Lodging	
Shuttle/Rideshare		Meals	Date:
Parking &/or Tolls			# of meals:
Registration	\$100.00	Total Cost of Meals	Total \$ amount for day:
Mileage \$.585/mile	Miles traveled: Amount:		
Total Cost of Expenses: \$100.00			

TRAVEL OVERVIEW

Employee Name(s)	Donna Barrett
Employee Number(s)	4071
Date Attending	06/13/2022
Date Returning	06/15/2022
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 3
Grant or General Fund?	Grant

Name of Conference	The Public Health Opportunities and Challenges of Dementia Caregiving
Name of Sponsor	Public Health Center of Excellence on Dementia Caregiving
Address	McNamara Alumni Center 200 SE Oak Street
City	Minneapolis
State	MN

COST(S)

Airfare & Luggage	\$500.00	Lodging	\$500.00
Shuttle/Rideshare	\$150.00	Meals	Date: 6/13/22,6/14/22,6/15/22 # of meals: 1,1,1 Total \$ amount for day: \$30.00,\$30.00,\$30.00
Parking &/or Tolls			
Registration	Free	Total Cost of Meals	\$90.00
Mileage \$.585/mile	Miles traveled: 0 \$ Amount: 0		
Total Cost of Expenses: \$1,240.00			

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SCHEDULE C - CONTRACTS

A. Family Health

- 1. Adopt Contract No. 141121 authorizing an agreement between Summit County Combined General Health District and Coalition on Homelessness and Housing in Ohio (COOHIO) to provide housing stabilization services and wrap-around services to eligible pregnant individuals in Summit County through a research project, Healthy Beginnings at Home (HBAH), funded by the Ohio Department of Health (pending Prosecutor approval for the period April 1, 2022 through March 31, 2024 in an amount not to exceed \$622,866.00 payable to COOHIO.)**
- 2. Adopt Contract No. 141122 authorizing an agreement between Summit County Combined General Health District and United Way of Summit and Medina County to provide housing stabilization supports to eligible pregnant individuals in Summit County through a research project, Healthy Beginnings at Home (HBAH), funded by the Ohio Department of Health (pending Prosecutor approval for the period January 1, 2022 through March 31, 2024 in an amount not to exceed \$516,925.00 payable to United Way of Summit and Medina County.)**
- 3. Adopt Contract No. 141126 authorizing an agreement between Summit County Combined General Health District and Judy Joyce to provide professional guardian services to indigent wards referred from the County of Summit Probate Court to Adult Guardianship Services of Summit County (pending Prosecutor approval for the period April 1, 2022 through March 31, 2023 in an amount not to exceed \$30,620.00 payable to Judy Joyce.)**
- 4. Adopt Contract No. 141127 authorizing an agreement between Summit County Combined General Health District and Mary Ann Freedman to provide professional guardian services to indigent wards referred from the County of Summit Probate Court to Adult Guardianship Services of Summit County (pending Prosecutor approval for the period April 1, 2022 through March 31, 2023 in an amount not to exceed \$30,620.00 payable to Mary Ann Freedman.)**

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SCHEDULE C - CONTRACTS

- 5. Adopt Contract No. 141128 authorizing an agreement between Summit County Combined General Health District and Christen Varley to recruit and train volunteer guardians for the Adult Guardianship Services of Summit County Program** *(pending Prosecutor approval for the period April 1, 2022 through March 31, 2023 in an amount not to exceed \$26,200.00 payable to Christen Varley.)*
- 6. Adopt Contract No. 141129 authorizing an agreement between Summit County Combined General Health District and Delores Hall to provide professional guardian services to indigent wards referred from the County of Summit Probate Court to Adult Guardianship Services of Summit County** *(pending Prosecutor approval for the period April 1, 2022 through March 31, 2023 in an amount not to exceed \$30,620.00 payable to Delores Hall.)*
- 7. Adopt Contract No. 141130 authorizing an agreement between Summit County Combined General Health District and Susan Milne to direct the Adult Guardianship Services of Summit County** *(pending Prosecutor approval for the period April 1, 2022 through March 31, 2023 in an amount not to exceed \$46,500.00 payable to Susan Milne.)*
- 8. Adopt Contract No. 141131 authorizing an agreement between Summit County Combined General Health District and Aporia, PLLC (Lawrence Reinhold) to provide professional guardian services to indigent wards referred from the County of Summit Probate Court to Adult Guardianship Services of Summit County** *(pending Prosecutor approval for the period April 1, 2022 through March 31, 2023 in an amount not to exceed \$57,400.00 payable to Aporia, PLLC.)*
- 9. Adopt Contract No. 141132 authorizing an agreement between Summit County Combined General Health District and Summit County Developmental Disabilities Board to provide support to indigent wards referred from the County of Summit Probate Court to Adult Guardianship Services of Summit County** *(pending Prosecutor approval for the period April 1, 2022 through December 31, 2022 in an amount not to exceed \$50,000.00 payable to Summit County Combined General Health District.)*

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Summit Auditorium – Building A**



SCHEDULE C - CONTRACTS

- 10. Adopt Contract No. 141133 authorizing an agreement between Summit County Combined General Health District and Summit County ADM Board to provide support to indigent wards referred from the County of Summit Probate Court to Adult Guardianship Services of Summit County (pending Prosecutor approval for the period April 1, 2022 through December 31, 2022 in an amount not to exceed \$155,250.00 payable to Summit County Combined General Health District.)**

- 11. Adopt Contract No. 141134 authorizing an agreement between Summit County Combined General Health District and Summit County Department of Job and Family Services to provide support to indigent wards referred from the County of Summit Probate Court to Adult Guardianship Services of Summit County (pending Prosecutor approval for the period April 1, 2022 through December 31, 2022 in an amount not to exceed \$50,000.00 payable to Summit County Combined General Health District.)**

**Summit County Combined General Health District
Board of Health Meeting
Thursday, April 14, 2022 5:00p.m.
Summit Auditorium - Building A**



SCHEDULE D - FINANCE



SUMMIT COUNTY PUBLIC HEALTH

Cash Statement
As of March 2022

<u>Cash Receipts</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
Environmental Health Fees	\$890,757	\$4,625	\$895,382
Vital Statistics	\$146,970	\$0	\$146,970
Personal Health Services	\$128,677	\$2,900	\$131,577
Miscellaneous Receipts	\$31,309	\$60	\$31,369
Federal Funds Reimbursement	\$10,254	\$2,777,050	\$2,787,304
Local Contracts (Including Akron)	\$697,577	\$74,693	\$772,270
State Fees	\$297,543	\$0	\$297,543
Rental of Property	\$26,300	\$0	\$26,300
TOTAL CASH RECEIPTS	\$2,229,387	\$2,859,328	\$5,088,715
<u>Cash Disbursements</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
Salaries	\$1,147,648	\$1,164,191	\$2,311,839
PERS/Workers Comp/Medicare	\$170,374	\$178,902	\$349,276
Health Benefits	\$211,263	\$212,899	\$424,162
Travel	\$14,564	\$3,963	\$18,527
Supplies	\$77,317	\$157,370	\$234,687
Contracts Services/Repairs	\$412,895	\$1,234,792	\$1,647,687
Building Rental	\$6,371	\$34,159	\$40,530
Advertising and Printing	\$3,559	\$82,149	\$85,708
Other Expenses	\$4,020	\$8,451	\$12,471
Equipment	\$100,082	\$70,750	\$170,832
Remittance to State	\$256,018	\$0	\$256,018
TOTAL CASH DISBURSEMENTS	\$2,404,111	\$3,147,626	\$5,551,737
RECEIPTS LESS DISBURSEMENTS	(\$174,724)	(\$288,298)	(\$463,022)
Transfers/Advances-In	\$0	(\$350,205)	(\$350,205)
Transfers/Advances-Out	\$0	\$350,205	\$350,205
Reserve for Encumbrances	\$14,317,177	\$5,180,549	\$19,497,726
FUND BALANCE	\$14,142,453	\$4,892,251	\$19,034,704



Summit County Public Health

General Fund Executive Summary

March 2022 Financial Report

	<u>2021 YTD</u>	<u>2022 YTD</u>	<u>2021 vs 2022</u>
	<u>Actual</u>	<u>Actual</u>	<u>YTD Variance</u>
<u>Cash Receipts</u>			
State Subsidy	101,883	0	(101,883)
Environmental Health Fees	1,183,857	890,757	(293,100)
Vital Statistics	141,998	146,970	4,972
Personal Health Services	177,587	128,677	(48,910)
Miscellaneous Receipts	84,115	31,309	(52,806)
Federal Funds Reimbursement	0	10,254	10,254
Local Contracts (Including Akron)	674,439	697,577	23,138
State Fees	287,618	297,543	9,925
Rental of Property	26,288	26,300	12
TOTAL CASH RECEIPTS	2,677,784	2,229,386	(448,398)
<u>Cash Disbursements</u>			
Salaries	774,593	1,147,648	373,055
PERS/Workers Comp/Medicare	117,985	170,374	52,389
Health Benefits	152,380	211,263	58,882
Travel	17,226	14,564	(2,662)
Supplies	74,900	77,317	2,417
Contracts Services/Repairs	359,704	412,895	53,191
Building Rental	7,988	6,371	(1,617)
Advertising and Printing	7,483	3,559	(3,924)
Other Expenses	2,679	4,020	1,342
Equipment	96,427	100,082	3,656
Remittance to State	235,537	256,018	20,481
TOTAL CASH DISBURSEMENTS	1,846,901	2,404,111	557,210
RECEIPTS LESS DISBURSEMENTS	830,883	(174,725)	(1,005,608)
Transfers/Advances-In (Receipts)	0	0	0
Transfers/Advances-Out (Disbursements)	0	0	0
Reserve for Encumbrances	9,765,322	14,317,177	4,551,855
FUND BALANCE	10,596,205	14,142,453	3,546,248