

**Summit County Combined General Health District  
Board of Health Meeting  
Thursday, February 10, 2022 - 5 p.m.  
Summit Auditorium - Building A**



*MINUTES*

**Public Conference: 330 926 5796; ID#74883**

**WELCOME**

*Mary Jo Goss, City of Barberton Board of Health Representative*

**A. Welcome of Persons Present - Sandy Waino, Public Health Nurse**

**Motion by Ms. Clark, seconded by Mr. Karant to nominate Jeffrey Snell as President Pro Tempore.**

*Approved by voice vote.*

**B. Call to Order -- Mr. Snell called the meeting to order at 5:00 p.m.**

**C. Board Member Roll Call:**

<b>Patricia Billow</b>	<i>01/01/2022 -12/31/2025</i>	<i>In Person</i>
<b>Dr. James Boex</b>	<i>01/01/2019-12/31/2022</i>	<i>In Person</i>
<b>Todd Burdette</b>	<i>03/21/2017-03/20/2022</i>	<i>Absent</i>
<b>Dr. Kimberly Cook</b>	<i>04/01/2021-03/31/2025</i>	<i>In Person</i>
<b>Dominic Cugini</b>	<i>04/01/2019-03/31/2023</i>	<i>In Person; Arrived After Roll Call</i>
<b>Lynn Clark</b>	<i>01/01/2019-12/31/2022</i>	<i>In Person</i>
<b>Dr. Roberta DePompei</b>	<i>01/01/2020-12/31/2023</i>	<i>Virtual</i>
<b>Dr. Kristine Gill</b>	<i>01/01/2022-12/31/2025</i>	<i>In Person</i>
<b>Mary Jo Goss</b>	<i>01/01/2019-12/31/2022</i>	<i>In Person</i>
<b>Dan Karant</b>	<i>01/01/2021-12/31/2025</i>	<i>In Person</i>
<b>Dr. Gayleen Kolazcewski</b>	<i>01/01/2020-12/31/2023</i>	<i>In Person</i>
<b>Michelle Krynski</b>	<i>06/10/2021-12/31/2024</i>	<i>Absent</i>
<b>Dr. Aleksandra Mamonis</b>	<i>01/01/2020-12/31/2023</i>	<i>In Person</i>
<b>Jeffrey Snell</b>	<i>04/01/2018-03/31/2022</i>	<i>In Person</i>
<b>Marco Sommerville</b>	<i>01/01/2019-12/31/2022</i>	<i>In Person</i>
<b>Karen Talbott</b>	<i>01/01/2019-12/31/2022</i>	<i>In Person</i>
<b>Sheila Williams</b>	<i>01/01/2022-12/31/2025</i>	<i>In Person; Arrived After Roll Call</i>

*Others Present: Tonya Block, Tonia Burford, Angela Burgess, Clay Knapp, Alison Rogalski, Joanne Emery, Brenda Pickle, Dr. Erika Sobolewski, Shaleeta Smith, Donna Skoda.*

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*Mr. Cugini presided over the meeting as President Pro Tempore after roll call.*

**D. Approval of the Minutes of the Regular Board Meeting**

**Motion by Mr. Karant, seconded by Dr. Boex to approve the Board of Health meeting minutes from January 13, 2022.**

*Approved by voice vote; Ms. Goss abstained.*

**E. Public and Staff Comments (three minute maximum.) – None.**

**F. Reading of Schedule E – Late Filings**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept Schedule E – Late Filings:**

**G. Motion by Ms. Talbott, seconded by Mr. Karant to adopt Resolution No. 007-22, entitled “Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda”.**

<b>Schedule A</b>	<b>Personnel</b>
<b>Schedule B</b>	<b>Employee Training and Travel Expenses</b>
<b>Schedule C</b>	<b>Contracts</b>
<b>Schedule D</b>	<b>Finance</b>
<b>Schedule E</b>	<b>Late Filings</b>

*Approved by voice vote.*

**H. Health Commissioner’s Report**

**1. Election of Board of Health President and President Pro Tempore:**

**a) Motion by Ms. Clark, seconded by Mr. Sommerville, to appoint Dominic Cugini as Board President for a one-year term (04/01/2022 – 03/31/2023.)**

*Approved by voice vote.*

**b) Motion by Ms. Talbott, seconded by Ms. Clark, to appoint Dr. Kimberly Cook as Board President Pro Tempore for a one-year term (04/01/2022 – 03/31/2023.)**

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*Approved by voice vote.*

- 2. Motion by Dr. Gill, seconded by Ms. Clark, to adopt Resolution No. 008-22, Expressing Appreciation and Praise from the Board of Health, Community and Staff of the Summit County Combined General Health District to Leon Ricks.**

**Motion by Dr. Gill, seconded by Ms. Clark to give resolutions to Tonya Block, Assistant Health Commissioner, for 31 years of public health service and Florence Whitmire, Public Health Nurse, for 34 years of public health service.**

*Mr. Snell thanked Tonya Block for going above and beyond for SCPH. Mr. Snell advised Tonya was a good soldier and great asset. Applause.*

*Approved by voice vote.*

- 3. Health Commissioner Evaluation – Ms. Skoda reported evaluation packets will be distributed in March.**
- 4. H.B. 51 – Ms. Skoda advised if passed, H.B 51 provides temporary authority, expiring July 1, 2022 for members of a public body to meet by means of teleconference or video conference. This would allow Board members to vote remotely. Board meetings would be a hybrid of in person and Zoom.**
- 5. 102<sup>nd</sup> District Advisory Council (DAC) Meeting – Monday, March 7, 2022 at 11 a.m., Summit Auditorium.**
- 6. Board of Health Continuing Education Videos – videos posted to the Board of Health website for viewing and 2021 CEU credit; two hours of continuing education required by each member per calendar year. Please complete and forward Continuing Education Presentation Record form to [bpickle@scph.org](mailto:bpickle@scph.org).**
- 7. The Finance & Personnel Committee will meet immediately after the February 10, 2022 Board Meeting.**

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**8. Fiscal Report**

- a) **COVID-19 Rolling Expense Report** *(See Enclosure.)*
- b) **Tuition Reimbursement – Tuition reimbursement requests were received from One (1) employee for coursework completed in 2021 totaling \$2,500.00** *(See Enclosure.)*

**9. Policy and Legislation – No Report.**

**I. Environmental Report**

1. **Motion by Ms. Clark, seconded by Ms. Talbott, to adopt Resolution No. 009-22 approving and granting the issuance of a variance for Andrew Laymon at 3660 Ace Drive, Coventry Township, Parcel I.D. 19-02304 and 19-02305, Summit County, Ohio, 44319 for the approval of the installation of a new sewage treatment system** *(See Enclosure.)*

*Approved by voice vote.*

**J. Clinical Health/Medical Director's Report**

1. **Communicable Disease Report** *(See Enclosure.)*
2. **Influenza Surveillance Report** *(See Enclosure.)*
3. **COVID-19 Report** *(See Enclosure.)* *Dr. Sobolewski advised the CDC downgraded Summit County to substantial from high.*

**K. Miscellaneous Business – Mr. Snell recommended if H.B. 51 passes, we allow hybrid attendance at the March 7, 2022 District Advisory Council.**

*Ms. Clark reported she read in the paper that the state legislature is considering bills that reduce the restrictions of gun ownership and allow concealed carry without permits. Is SCPH taking a stance on the gun bills? Ms. Skoda replied not yet. AOH Public Affairs will, as an organization, guide locals. It has not been on the agenda at all. Ms. Clark asked the Board to take a public stance against guns. Ms. Skoda advised she didn't know enough about it. Mr. Snell advised the proposal is no concealed carry training, no registration. Mr. Snell advised the Board has already called it a public health crisis. Ms. Skoda could share that we call it a public health crisis. Ms. Clark recommended we share before the bill passes. Mr. Snell recommended we send our standard resolution.*

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No Executive Session.

1. ~~Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn into Executive Session at \_\_\_\_\_ p.m.:~~

~~a) To conference with an attorney for the Board of Health concerning a dispute involving the Board that is the subject of imminent court action pursuant to ORC 121.22(G)(3); and~~

~~b) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to ORC 121.22(G)(1).~~

~~Roll Call Vote:~~

~~Patricia Billow ( ), Todd Burdette ( ), Dr. Kimberly Cook ( ), Lynn Clark ( ), Dominic Cugini ( ), Dr. Roberta DePompei ( ), Dr. Kristine Gill ( ), Mary Jo Goss ( ) Dan Karant ( ), Dr. Gayleen Kolazcewski ( ), Michelle Krynsinski ( ),~~

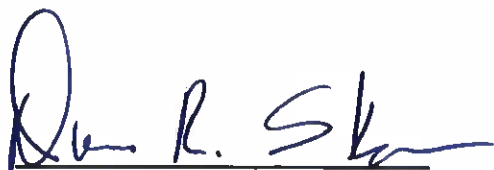
~~Dr. Aleksandra Mamonis ( ), Jeffrey Snell ( ), Marco Sommerville ( ), Karen Talbott ( ), and Sheila Williams ( ).~~

~~Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to reconvene from Executive Session at \_\_\_\_\_ p.m.~~

~~Roll Call Vote:~~

~~Patricia Billow ( ), Todd Burdette ( ), Dr. Kimberly Cook ( ), Lynn Clark ( ), Dominic Cugini ( ), Dr. Roberta DePompei ( ), Dr. Kristine Gill ( ), Mary Jo Goss ( ) Dan Karant ( ), Dr. Gayleen Kolazcewski ( ), Michelle Krynsinski ( ), Dr. Aleksandra Mamonis ( ), Jeffrey Snell ( ), Marco Sommerville ( ), Karen Talbott ( ), and Sheila Williams ( ).~~

L. The meeting of the Board of Health adjourned at 5:28 p.m.

  
Secretary

  
President Pro Tempore

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*SCHEDULE A – PERSONNEL*

- 1. Approve the appointment of Yanwei Li, Registered Environmental Health Specialist, \$26.82 per hour effective February 14, 2022.** *(Yanwei is a REHS and will work in the Environmental Health Division. She holds a PhD in Meteorology and most recently worked as an REHS at the Douglas County Health Department, Nebraska.)*
- 2. Approve the appointment of Chloe Burkhart, Dietitian, full-time, \$26.82 per hour effective February 28, 2022** *(Chloe has a Bachelor's of Science in Nutrition and Dietetics from the University of Akron. She will be working in the WIC program providing nutrition education and counseling. She will also work with Family Health doing community outreach and collaboration.)*
- 3. Approve the appointment of Evan Kern. IT Intern/Student/Temporary Help, part-time, (not to exceed 28 hours per week), \$13.50 per hour effective February 28, 2022.** *(Evan is pursuing a degree in Computer Information Systems from the University of Akron.)*
- 4. Approve the promotion of Janet Asi, from Account Clerk 3, full-time, \$27.07 per hour to Fiscal Business Coordinator, full-time, \$28.42 per hour effective February 14, 2022** *(Janet joined SCPH in 2011 as part of the Akron consolidation. She has a total of 24 years in Public Health.)*
- 5. Approve the promotion of Brooke Semonin, from Registered Environmental Health Specialist, full-time, \$31.40 per hour to Clinical Services Program Coordinator, full-time, \$33.96 per hour effective February 14, 2022.** *(Brooke joined SCPH in 2007. She has a total of 15 years in Public Health.)*
- 6. Approve the retirement of Tonya Block, Assistant Health Commissioner, effective February 28, 2022.** *(Tonya joined SCPH in 2008 and has a total of 31 years in public health.)*
- 7. Amend the retirement of Florence Whitmire, Public Health Nurse, from effective March 16, 2022 to effective March 31, 2022.** *(Florence joined SCPH in 2011 as part of the Akron consolidation. She has a total of 34 years in Public Health.)*



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## *SCHEDULE A - PERSONNEL*

- 8. Approve the resignation of Leah Cambouris, Clinical Health Supervisor, effective January 28, 2022. (Leah has been with SCPH working in Family Health program since July 20, 2020.)**
- 9. Approve the resignation of Otis Arnold, Registered Environmental Health Specialist, effective February 9, 2022. (Otis has been with SCPH working in Food Safety and Recreation programs since April 18, 2016.)**
- 10. Approve the resignation of Darci Jackson, Community Health Worker, effective February 18, 2022 (Darci has been with SCPH working in the Family Health Program since June 27, 2016.)**

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*SCHEDULE B - EMPLOYEE TRAINING AND TRAVEL*



## **FEBRUARY TRAINING AND TRAVEL REPORT 2022**

### **TRAVEL OVERVIEW**

Employee Name(s)	Erika Fickey
Employee Number(s)	4204
Date Attending	03/25/2022
Date Returning	03/25/2022
Multiple Meetings?	Yes/No: No Total # of Meetings: 1
Grant or General Fund?	Grant

Name of Conference	Lead Risk Assessor Exam
Name of Sponsor	ODH / D & S Diversified Technologies LLP
Address	108 Westchester Drive
City	Austintown
State	Ohio

### **COST(S)**

Airfare & Luggage	0	Lodging	0
Shuttle/Rideshare	0	Meals	Date: 0,...
Parking &/or Tolls	0		# of meals: 0,...
Registration	\$70.00	Total Cost of Meals	0
Mileage \$.585/mile	Miles traveled: 100 miles \$ Amount: \$58.50		
<b>Total Cost of Expenses: \$128.50</b>			

**TRAVEL OVERVIEW**

Employee Name(s)	Anna Parr
Employee Number(s)	4377
Date Attending	09/29/2022
Date Returning	
Multiple Meetings?	Yes/No: No Total # of Meetings: 1
Grant or General Fund?	Grant

Name of Conference	Dyadic Assessment of Natural Caregiver (DANCE) training for Nurse Family Partnership (NFP)
Name of Sponsor	NFP
Address	Virtual
City	
State	

**COST(S)**

Airfare & Luggage		Lodging	
Shuttle/Rideshare		Meals	Date::
Parking &/or Tolls			# of meals::
Registration	\$620.00	Total Cost of Meals	Total \$ amount for day::
Mileage \$.585/mile	Miles traveled:		
	\$ Amount:		
<b>Total Cost of Expenses: \$620.00</b>			

## **MULTIPLE MEETINGS**

### **TRAVEL OVERVIEW**

Employee Name(s)	Sue Cummings
Employee Number(s)	3234
Date Attending	
Date Returning	
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 5
Grant or General Fund?	General Fund

Name of Conference	Smoke Free Ohio Court Hearings
Name of Sponsor	Ohio Department of Health
Address	246 N. High st
City	Columbus
State	Ohio

### **COST(S)**

Airfare & Luggage		Lodging	
Shuttle/Rideshare		Meals	Date:
Parking &/or Tolls			# of meals:
Registration		Total Cost of Meals	Total \$ amount for day:
Mileage \$.585/mile	Miles traveled: 1,000 miles, if no car available \$ Amount: \$585.00		
<b>Total Cost of Expenses: \$585.00</b>			

**TRAVEL OVERVIEW**

Employee Name(s)	Rachel Flossie
Employee Number(s)	4115
Date Attending	
Date Returning	
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 2
Grant or General Fund?	Grant

Name of Conference	Nurse-Family Partnership Training- Unit 2/Supervisor training
Name of Sponsor	Nurse-Family Partnership
Address	
City	
State	

**COST(S)**

Airfare & Luggage		Lodging	
Shuttle/Rideshare		Meals	Date::
Parking &/or Tolls			# of meals::
Registration	\$6,746.00	Total Cost of Meals	Total \$ amount for day::
Mileage \$.585/mile	Miles traveled: \$ Amount: 0		
<b>Total Cost of Expenses: \$6,746.00</b>			

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## *SCHEDULE C - CONTRACTS*

### **A. Administration**

- 1. Adopt Contract No. 141104 authorizing an intergovernmental agreement between the County of Summit, Ohio and the Summit County Combined General Health District for the provision of security services by the Summit County Sheriff (pending Prosecutor approval for the period January 1, 2022 through December 31, 2023 in an amount not to exceed \$355,558.38 payable to the County of Summit.)**

### **B. Family Health**

- 1. Adopt Contract No. 141105 authorizing an agreement between Summit County Combined General Health District and Summit County Department of Job and Family Services for SCCGHD to provide pregnancy and postpartum related resources, engagement, and supplies to TANF eligible families in Summit County (pending Prosecutor approval for the period of March 1, 2022 to December 31, 2022 in an amount not to exceed \$80,000.00 payable to SCCGHD.)**
- 2. Adopt Contract No. 141106 authorizing an agreement between CANAPI and Summit County Combined General Health District for homelessness prevention by supporting the Lavendar Landing Rapid Rehousing for LGBTQ+ youth ages 14-24 in Summit County (pending Prosecutor approval for the period February 1, 2022 to June 30, 2022 in an amount not to exceed \$39,855.50 payable to CANAPI.)**
- 3. Adopt Contract No 141107 authorizing an amended agreement between Summit County Continuum of Care and Summit County Combined General Health District to increase the contract dollar amount to offer additional outreach services to homeless youth and homeless pregnant youth ages 14-24 in Summit County (pending Prosecutor approval for the period January 1, 2022 through June 30, 2022 in an amount not to exceed \$50,000.00 payable to Summit County Continuum of Care.)**

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*SCHEDULE D - FINANCE*





# SUMMIT COUNTY PUBLIC HEALTH

## Cash Statement As of December 2021

<u>Cash Receipts</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
Local Taxation	\$3,230,675	\$0	\$3,230,675
State Subsidy	\$204,339	\$0	\$204,339
Environmental Health Fees	\$2,743,017	\$198,388	\$2,941,405
Vital Statistics	\$565,578	\$0	\$565,578
Personal Health Services	\$598,015	\$4,242	\$602,257
Miscellaneous Receipts	\$588,010	\$89	\$588,099
Federal Funds Reimbursement	\$107,709	\$14,083,862	\$14,191,571
Local Contracts (Including Akron)	\$4,118,272	\$906,454	\$5,024,726
State Fees	\$993,536	\$0	\$993,536
Rental of Property	\$105,488	\$0	\$105,488
<b>TOTAL CASH RECEIPTS</b>	<b>\$13,254,639</b>	<b>\$15,193,035</b>	<b>\$28,447,674</b>
<u>Cash Disbursements</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
Salaries	\$4,047,338	\$5,761,194	\$9,808,532
PERS/Workers Comp/Medicare	\$612,732	\$868,967	\$1,481,699
Health Benefits	\$779,693	\$991,830	\$1,771,523
Travel	\$74,409	\$24,349	\$98,758
Supplies	\$444,841	\$884,498	\$1,329,339
Contracts Services/Repairs	\$1,353,875	\$4,352,412	\$5,706,287
Building Rental	\$29,495	\$141,431	\$170,926
Advertising and Printing	\$18,611	\$358,710	\$377,321
Other Expenses	\$129,255	\$402,352	\$531,607
Equipment	\$260,346	\$149,624	\$409,970
Remittance to State	\$950,671	\$0	\$950,671
Nuisance Abatement Expense	\$1,540	\$0	\$1,540
Client Services	\$0	\$27,321	\$27,321
<b>TOTAL CASH DISBURSEMENTS</b>	<b>\$8,702,806</b>	<b>\$13,962,688</b>	<b>\$22,665,494</b>
<b>RECEIPTS LESS DISBURSEMENTS</b>	<b>\$4,551,833</b>	<b>\$1,230,347</b>	<b>\$5,782,180</b>
Transfers/Advances-In	(\$2,421,282)	(\$3,380,283)	(\$5,801,565)
Transfers/Advances-Out	\$2,421,260	\$4,529,823	\$6,951,083
Reserve for Encumbrances	<b>\$9,765,322</b>	<b>\$5,099,746</b>	<b>\$14,865,068</b>
<b>FUND BALANCE</b>	<b>\$14,317,177</b>	<b>\$5,180,553</b>	<b>\$19,497,730</b>



# SUMMIT COUNTY PUBLIC HEALTH

Cash Statement  
As of January 2022

<u>Cash Receipts</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
Environmental Health Fees	\$77,281	\$4,438	\$81,719
Vital Statistics	\$50,135	\$0	\$50,135
Personal Health Services	\$25,531	\$783	\$26,314
Miscellaneous Receipts	\$756	\$0	\$756
Federal Funds Reimbursement	\$1,000	\$1,328,075	\$1,329,075
Local Contracts (Including Akron)	\$19,390	\$4,163	\$23,553
State Fees	\$80,489	\$0	\$80,489
Rental of Property	\$1,309	\$0	\$1,309
<b>TOTAL CASH RECEIPTS</b>	<b>\$255,891</b>	<b>\$1,337,459</b>	<b>\$1,593,350</b>
<u>Cash Disbursements</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
Salaries	\$344,318	\$412,516	\$756,834
PERS/Workers Comp/Medicare	\$52,945	\$63,411	\$116,356
Health Benefits	\$65,782	\$75,343	\$141,125
Travel	\$4,042	\$685	\$4,727
Supplies	\$53,570	\$14,448	\$68,018
Contracts Services/Repairs	\$128,861	\$314,930	\$443,791
Building Rental	\$2,113	\$7,647	\$9,760
Advertising and Printing	\$2,138	\$835	\$2,973
Other Expenses	\$1,480	\$0	\$1,480
Equipment	\$38,538	\$48,573	\$87,111
Remittance to State	\$202,197	\$0	\$202,197
<b>TOTAL CASH DISBURSEMENTS</b>	<b>\$895,984</b>	<b>\$938,388</b>	<b>\$1,834,372</b>
<b>RECEIPTS LESS DISBURSEMENTS</b>	<b>(\$640,093)</b>	<b>\$399,071</b>	<b>(\$241,022)</b>
Transfers/Advances-In	\$0	(\$24,775)	(\$24,775)
Transfers/Advances-Out	\$0	\$24,775	\$24,775
Reserve for Encumbrances	<b>\$14,317,177</b>	<b>\$4,874,744</b>	<b>\$19,191,921</b>
<b>FUND BALANCE</b>	<b>\$13,677,084</b>	<b>\$5,273,815</b>	<b>\$18,950,899</b>