

**Summit County Combined General Health District  
Board of Health Meeting  
Thursday, March 14, 2024 – 5 p.m.  
Boardroom – Building A**



**Public Conference: 330 926 5796; ID#74883**

**MINUTES**

**Solar Eclipse**

*Christopher Barker, MPH, Director – Emergency Preparedness/Compliance (See Enclosure)*

**Welcome – Chief Lee Chafin, Munroe Falls Fire Department**

**City of Munroe Falls Board of Health Representative**

*(01/01/2024 – 12/31/2027)*

**A. Welcome of Persons Present – Dr. Mamonis, President Pro Tempore welcomed Chief Lee Chafin.**

**B. Call to Order – Dr. Mamonis called the meeting to at 5:00 p.m.**

**C. Board Member Roll Call:**

<b>Patricia Billow</b>	<i>01/01/2022 -12/31/2025</i>	<i>Present</i>
<b>Dr. Patrick Blakeslee</b>	<i>05/11/2023-12/31/2025</i>	<i>Present</i>
<b>Todd Burdette</b>	<i>03/21/2022-03/20/2027</i>	<i>Present</i>
<b>Dr. Catherine Cook</b>	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
<b>Dominic Cugini</b>	<i>04/01/2023-03/31/2027</i>	<i>Excused Absence</i>
<b>Dr. Roberta DePompei</b>	<i>01/01/2024-12/31/2027</i>	<i>Present</i>
<b>Barry Ganoe</b>	<i>05/12/2022-03/31/2024</i>	<i>Present</i>
<b>Krisi Gindlesperger</b>	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
<b>Mary Jo Goss</b>	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
<b>Dan Karant</b>	<i>01/01/2021-12/31/2025</i>	<i>Excused Absence</i>
<b>Janel Koellner</b>	<i>02/09/2023-03/31/2025</i>	<i>Present</i>
<b>Chief Lee Chafin</b>	<i>01/01/2024-12/31/2027</i>	<i>Present</i>
<i>City of Reminderville Vacancy</i>	<i>05/09/2023-12/31/2027</i>	<i>Vacancy</i>
<b>Dr. Aleksandra Mamonis</b>	<i>01/01/2024-12/31/2027</i>	<i>Present</i>
<b>Jeffrey Snell</b>	<i>04/01/2022-03/31/2026</i>	<i>Present</i>
<b>Marco Sommerville</b>	<i>01/01/2023-12/31/2026</i>	<i>Arrived After Roll Call</i>
<b>Karen Talbott</b>	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
<b>Dr. Kenneth Varian</b>	<i>04/28/2022-12/31/2024</i>	<i>Present</i>
<b>Sheila Williams</b>	<i>01/01/2022-12/31/2025</i>	<i>Excused Absence</i>

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*Others present: Tonia Burford, Christopher Barker, Angela Burgess, Joanne Emery, Cory Kendrick, Clay Knapp, Marlene Martin, Brenda Pickle, Julie Ries, Ali Rogalski, Dave Shinn, Dr. Erika Sobolewski, Shaleeta Smith, and Donna Skoda.*

**D. Approval of the Minutes of the Regular Board Meeting**

**Motion by Ms. Talbott, seconded by Mr. Ganoe to approve the Board of Health meeting minutes from February 8, 2024.**

*Approved by voice vote.*

**E. Public and Staff Comments (three minute maximum.) – None.**

**F. Reading of Schedule E – Late Filings – None.**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept Schedule E – Late Filings:**

**G. Motion by Mr. Ganoe, seconded by Dr. Varian to adopt Resolution No. 007-24, entitled “Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda.”**

*Approved by voice vote.*

<b>Schedule A</b>	<b>Personnel</b>
<b>Schedule B</b>	<b>Employee Training and Travel Expenses</b>
<b>Schedule C</b>	<b>Contracts</b>
<b>Schedule D</b>	<b>Finance</b>
<b>Schedule E</b>	<b>Late Filings</b>

**H. Health Commissioner’s Report**

**1. 104<sup>th</sup> District Advisory Council (DAC) Annual Meeting – Monday, March 4, 2024.** *Ms. Skoda reported 26 out of 31 political subdivisions attended the meeting.*

**2. General Health District Board of Health Term Reappointments:**

*Barry Ganoe/Springfield Township (04/01/2024 – 03/31/2028.)*

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**3. Elected Officers of the District Advisory Council include:**

*Chairman: Mayor Paul Adamson, City of New Franklin*

*Secretary: Mayor William Judge, City of Barberton*

*Executive Committee: Amy Anderson, Trustee Chairman, Boston Township*

*Mayor Bud McDaniel, Village of Clinton*

*Ilene Shapiro is a member of the Executive Committee by virtue of office as County Executive*

- 4. Local Tobacco Regulations** – *Ms. Skoda reported that the Governor's veto was overridden in December. There are no local tobacco regulations anywhere that are allowed. Columbus Public Health had one of those ordinances still in effect. They have sought legal counsel and contemplating filing a class action lawsuit.*
- 5. Board Member Meeting Compensation Update** – *Ms. Skoda advised still awaiting information on forms and opt-out option.*
- 6. 2023 Annual Report** *(See Enclosure.)*
- 7. The Human Resources Committee will meet immediately after the March 14, 2024 Board Meeting in the Boardroom.**
- 8. The Community Health & Wellness Committee will meet immediately after the April 11, 2024 Board Meeting in the Boardroom.**

**I. Fiscal Report**

- 1. Motion by Mr. Snell, seconded by Ms. Billow, to support the 2025 General Revenue Budget** *(See Enclosure.)*

*Approved by voice vote.*

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- 2. 2025 Budget – The Budget Commission has scheduled the 2025 Health District Budget Hearing for Thursday, April 18, 2024 at 10:00 a.m. at the Summit County Fiscal Office, 175 S. Main Street, Third Floor Conference Room in the Homestead Department of the Fiscal Office, Akron, OH, 44308. Board members are invited to attend in person or virtually. A Microsoft Teams link will be sent to board members closer to the meeting date.**
- 3. Monthly Reports Update –Mr. Knapp reported the January Executive Summary Report is included since it wasn't available last month.**
- 4. Update on Munis and Executime -- Mr. Knapp reported the process is working. Most of the kinks have been worked out.**
- 5. 2024 All Staff Picnic and Year-End Appreciation Breakfast.**

**Motion by Mr. Ganoë, seconded by Mr. Burdette, to support the 2024 All Staff Picnic and 2024 Year-End Staff Appreciation Breakfast in an amount not to exceed \$6,000.00 (The 2024 All Staff Picnic is scheduled for Wednesday, August 14, 2024 at Heritage Barn, 5238 Young Road, Stow, Ohio, 44224 from 11:00 a.m. to 4:00 p.m. The Year-End Staff Appreciation Breakfast will be held in December 2024 at the Fairway Building. An exact date and time for this event is still to be determined.)**

*Approved by voice vote.*

- 6. Motion by Mr. Snell, seconded by Ms. Goss, to adopt Resolution No. 008-24 entitled, "Grant Funds Transfers Pre-Approval (See Enclosure.) Mr. Knapp reported Fund Number 9201 should have been Fund Number 9203.**

*Approved by voice vote.*

**J. Board Committee Reports**

- 1. Community Health & Wellness – No Report.**
- 2. Financial Operations -- No Report.**
- 3. Governance Committee – Jeff Snell**

**Election of Board of Health President and Pro Tempore:**

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- a) Motion by Mr. Snell, seconded by Ms. Goss, to appoint Dr. Alexandra Mamonis as Board President for a one-year term (04/01/2024 – 03/31/2025) and Barry Ganoë as President Pro Tempore for a one-year term (04/01/2024 – 03/31/2025.)**

*Approved by voice vote; Mr. Ganoë and Dr. Mamonis abstained.*

- 4. Human Resources – Patricia Billow will report in Executive Session.**
- 5. Strategic Planning – No Report.**

### **K. Environmental Report**

- 1. Tallmadge Derby Follow-Up (See Enclosure.) -- Ms. Burford advised Mr. Kevin Elrod was directed to The Tallmadge Fire Department as this is their jurisdiction. Letter was mailed and no further correspondence received.**
- 2. Motion by Mr. Ganoë, seconded by Dr. Varian, to adopt Resolution No. 009-24 approving and granting the issuance of a variance for Lunar Real Estate, LLC. at 992 Lang Road, Coventry Township, Parcel I.D. 19-05473, Summit County, Ohio, 44319 for the installation of a sewage treatment system (See Enclosures.)**

*Approved by voice vote.*

*Mr. Snell requested a Board discussion regarding rules on lot sizes when system fails. Suggest a Township Association zoning discussion. Need Board input to prepare legislation to say no which may help townships. No three houses on one lot. Dr. Mamonis suggested correspondence to Board members prior to meetings to help decide if motion will pass. Dr. Blakeslee recommended a checkbox added that shows zoning conformance.*

### **L. Clinical Health/Medical Director's Report**

- 1. Communicable Disease Report (See Enclosure.) – Dr. Sobolewski reported revisiting the format of the Communicable Disease Report. Board recommendations welcomed.**
- 2. Influenza Surveillance Report (See Enclosure.)**

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**M. Family Health**

- 1. Motion by Ms. Talbott, seconded by Dr. Blakeslee authorizing Resolution No. 010-24 entitled, "Resolution by the Summit County Combined General Health District authorizing a local public agency (LPA) contract with the Ohio Department of Transportation for the coordination of Akron Safe Routes to School for a total amount expended by the Board of Health not to exceed \$120,000.00" (See Enclosure.)**

*Approved by voice vote.*

**N. Miscellaneous Business**

- 1. Motion by Mr. Snell, seconded by Mr. Ganoë, to adjourn into Executive Session at 5:58 p.m.:**
  - a) To conference with an attorney for the Board of Health concerning a dispute involving the Board that is the subject of imminent court action pursuant to ORC 121.22(G)(3); and**
  - b) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to ORC 121.22(G) (1).**

**Roll Call Vote:**

**Patricia Billow (Aye), Dr. Patrick Blakeslee (Aye), Todd Burdette (Aye), Chief Lee Chafin (Aye), Dr. Catherine Cook (Aye), Dr. Roberta DePompei (Aye), Barry Ganoë (Aye), Krisi Gindlesperger (Aye), Mary Jo Goss (Aye), Janel Koellner (Aye), Dr. Aleksandra Mamonis (Aye), Jeffrey Snell (Aye), Marco Sommerville (Aye), Karen Talbott (Aye), and Dr. Kenneth Varian (Aye.)**

*Approved by voice vote.*

**Motion by Mr. Snell, seconded by Dr. Cook, to reconvene from Executive Session at 6:25 p.m.**

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**Roll Call Vote:**

**Patricia Billow (Aye), Dr. Patrick Blakeslee (Aye), Todd Burdette (Aye),  
Chief Lee Chafin (Aye), Dr. Catherine Cook (Aye), Dr. Roberta DePompei (Aye),  
Barry Ganoe (Aye), Krisi Gindlesperger (Aye), Mary Jo Goss (Aye),  
Janel Koellner (Aye), Dr. Aleksandra Mamonis (Aye), Jeffrey Snell (Aye),  
Marco Sommerville (Aye), Karen Talbott (Aye), and Dr. Kenneth Varian (Aye.)**

*Approved by voice vote.*

*No action taken.*

**L. The meeting of the Board of Health adjourned at 6:26 p.m.**

  
Secretary

  
President Pro Tempore

**The next meeting of the Board of Health is scheduled Thursday, April 11, 2024  
at 5:00 p.m. in the Boardroom- Building A.**