

**Summit County Combined General Health District
Board of Health Meeting
Thursday, November 9, 2023 – 5 p.m.
Boardroom – Building A**



Public Conference: 330 926 5796; ID#74883

MINUTES

Flu and Covid vaccinations administered from 4:00 p.m. – 5:00 p.m.

Building A – Conference Room A21

Overview of the Emergency Preparedness Program

*Christopher Barker, MPH, Emergency Preparedness/Compliance Manager
(See Enclosure)*

A. Welcome of Persons Present—Mr. Cugini called the meeting to order at 5:20 p.m.

B. Call to Order

C. Board Member Roll Call:

Patricia Billow	<i>01/01/2022 -12/31/2025</i>	<i>Present</i>
Dr. Patrick Blakeslee	<i>05/11/2023-12/31/2025</i>	<i>Present</i>
Todd Burdette	<i>03/21/2022-03/20/2027</i>	<i>Present</i>
Dr. Catherine Cook	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
Dominic Cugini	<i>04/01/2023-03/31/2027</i>	<i>Present</i>
Dr. Roberta DePompei	<i>01/01/2020-12/31/2023</i>	<i>Present</i>
Barry Ganoe	<i>05/12/2022-03/31/2024</i>	<i>Present</i>
Krisi Gindlesperger	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
Mary Jo Goss	<i>01/01/2023-12/31/2026</i>	<i>Excused Absence</i>
Dan Karant	<i>01/01/2021-12/31/2025</i>	<i>Excused Absence</i>
Janel Koellner	<i>02/09/2023-03/31/2025</i>	<i>Virtual</i>
Dr. Gayleen Kolazcewski	<i>01/01/2020-12/31/2023</i>	<i>Present; Left at 6:57 p.m.</i>
Dr. Alexandra Mamonis	<i>01/01/2020-12/31/2023</i>	<i>Present</i>
Jeffrey Snell	<i>04/01/2022-03/31/2026</i>	<i>Present</i>
Marco Sommerville	<i>01/01/2023-12/31/2026</i>	<i>Absent</i>
Karen Talbott	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
Dr. Kenneth Varian	<i>04/28/2022-12/31/2024</i>	<i>Present</i>
Sheila Williams	<i>01/01/2022-12/31/2025</i>	<i>Present</i>

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Others present: Christopher Barker, Tonia Burford, Angela Burgess, Clay Knapp, Sarah McKee, Brenda Pickle, Ali Rogalski, Dave Shinn, Dr. Erika Sobolewski, Shaleeta Smith, and Donna Skoda.

D. Approval of the Minutes of the Regular Board Meeting

Motion by Mr. Ganoe, seconded by Dr. Varian to approve the Board of Health meeting minutes from October 12, 2023.

Approved by voice vote; Mr. Cugini abstained.

E. Public and Staff Comments (three minute maximum.) – None.

F. Reading of Schedule E – Late Filings – None.

Motion by _____, seconded by _____ to accept Schedule E – Late Filings:

G. Motion by Dr. Mamonis, seconded by Mr. Ganoe to adopt Resolution No. 035-23, entitled “Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda.”

Mr. Cugini reported receiving questions regarding the three Director positions on Schedule A. The Assistant Director of Administration and Clinical were approved by the Board in June of 2023. The Director of Environmental was approved by the Board in August, 2021. One question was did these positions go through Personnel and Finance Committee prior and the answer is yes. Mr. Cugini advised the Board has the ability to take those positions out of Schedule A Personnel and approve Schedule A without those positions and discuss with the HR Committee and come back in December for final approval or leave them in as written with an open discussion now. Ms. Skoda and Mr. Cugini discussed and recommended the HR Committee present positions so the Board can see and understand and stay level on these things. Open discussion ensued. Dr. Mamonis suggested the HR Committee report personnel approvals at the next Board meeting or add an asterisk with date HR approved the position. Ms. Skoda advised the HR Committee and Finance Committee should not be separated without clear expectations defined for each. Mr. Cugini advised HR and Finance should discuss and come back to the Board with a recommendation for 2024. Mr. Snell advised he would discuss possible bylaw changes with Mr. Karant. Mr. Snell recommended a summary of positions. Dr. Mamonis advised there needs to be a Governance Committee meeting and review and decide how to make it functional. Dr. DePompei advised when she looked at the Breastfeeding Peer position and questioned the low salary. Ms. Skoda advised four positions, classifications and salaries will be reviewed.

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Schedule A	Personnel
Schedule B	Employee Training and Travel Expenses
Schedule C	Contracts
Schedule D	Finance
Schedule E	Late Filings

Approved by voice vote; K. Talbott abstained.

H. Health Commissioner's Report

- 1. Leon Ricks – City of Barberton Board of Health Representative (2010 to 2019) passed Wednesday, October 25, 2023. Ms. Skoda reported flowers were sent on behalf of the Board.**
- 2. Staff Trainings – Ms. Skoda reported staff are completing Lean Training and a number of other trainings to capitalize on opportunities by the end of the year utilizing workforce development monies.**
- 3. Truck Donation – Miracle on Wheels – Ms. Skoda SCPH donated a 1999 truck. Miracle on Wheels is a 501(C)(3) not for profit that repairs cars and trucks and donates them to people to allow them to go to work.**
- 4. The Human Resources Committee will meet immediately after the November 9, 2023 Board meeting in Command Control.**
- 5. The Financial Operations Committee will meet immediately after the November 9, 2023 Board meeting in the Boardroom.**
- 6. The Human Resources Committee will meet immediately after the December 14, 2023 Board Meeting in Command Control.**

I. Fiscal Report

- 1. Monthly Reports Update – Mr. Knapp reported there isn't a COVID rolling expense report as he attended a Lean training. November and December will be combined and reported in December. This will be the final COVID rolling expense report.**

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J. Environmental Report

- 1. Motion by Dr. DePompei, seconded by Dr. Cook to adopt Resolution No. 036-23 to approve and adopt the Referee's findings that the denial of the Sewage Treatment System Contractor Registration for Mr. Keith Beamer, DBA Beamer Septic Repair and Installation was properly administered and is therefore denied (See Enclosures.) Ms. Skoda commended Ali Rogalski for finding falsifications. Ms. Rogalski advised it was a group effort.**

Approved by voice vote.

- 2. Motion by Mr. Ganoë, seconded by Gindlesperger, to adopt Resolution No. 037-23 approving and granting the issuance of a variance for Ashley and Gabrielle Price at 1790 Orchard Drive, Bath Township, Parcel I.D. #04-07665, Summit County, Ohio, 44333, for the approval of a private water system (See Enclosure.)**

Approved by voice vote.

- 3. Motion by Dr. Varian, seconded by Dr. Cook, to adopt Resolution No. 038-23 approving and granting the issuance of a variance for Stouts Property, LLC at 455 W. Turkeyfoot Lake Road, aka 457 W. Turkeyfoot Lake Road, New Franklin, Parcel I.D. #26-00887, Summit County, Ohio, 44319, for the approval of a private water system (See Enclosure.)**

Approved by voice vote.

- 4. Second Reading of Resolution No. __-23 entitled, "Resolution Adopting an Environmental Fee Schedule for the Year 2024 and Declaring an Emergency effective January 1, 2024" (See Enclosures.) Tonia Burford advised a public meeting was held; no one attended. The Licensing Council will meet before the December 14 Board meeting.**

K. Clinical Health/Medical Director's Report

- 1. First Reading of Resolution No. __-23 entitled, "Resolution Adopting the Clinical Health Fee Schedule for the Year 2024 of the Summit County Combined General Health District, Repealing Resolutions Inconsistent Therewith and Declaring an Emergency effective January 15, 2024 (See Enclosure.)**

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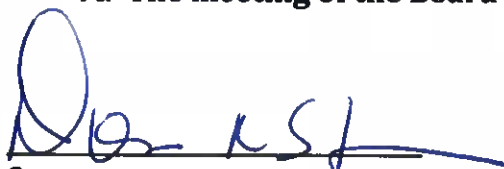
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2. **Communicable Disease Report (See Enclosure.)** – Dr. Sobolewski reported Tuberculosis cases are on track and back to where we were before the pandemic (ten to twelve cases per year.) The CDC released a press release regarding the increased cases of congenital syphilis. We added that as a reportable to track congenital cases as well as the huge amount of syphilis that we noticed back in the summer of 2020. On Friday, October 27 we had a very nice regional event that was a year in the making thanks to Brooke Semonin and Kayla Petranic. We brought in a disease specialist, Dr. Joan Duggan, University of Toledo. She is also the medical coordinator for the pregnancy syphilis hot line across the state. Any pregnant woman that has syphilis within 24 hours will receive a return call with guidance to any provider. We had 60 healthcare providers attend in person and virtually. The presentation was recorded and posted to our website.
3. **Influenza Surveillance Report (See Enclosure.)** – Dr. Sobolewski advised very minimal activity; nothing like last year.
4. **Vector Borne Disease Report – Final Report (See Enclosure.)** – Dr. Sobolewski reported Lyme disease numbers have escalated consistent across the state. There was a single West Nile Virus suspect case. This person had an encephalitis case consistent with West Nile. There have been 16 cases within the state. There are a lot of false positive West Nile IgG. You have to do other reflex testing which wasn't completed in this case so not a confirmed West Nile case.

L. Miscellaneous Business – No Executive Session.

M. The meeting of the Board of Health adjourned at 6:14 p.m.


Secretary


President

**The next meeting of the Board of Health is scheduled Thursday, December 14, 2023
at 5:00 p.m. in the Boardroom- Building A.**