

**Summit County Combined General Health District  
Board of Health Meeting  
Thursday, October 12, 2023 – 5 p.m.  
Boardroom – Building A**



**Public Conference: 330 926 5796; ID#74883**

*MINUTES*

**SCPH Communicable Disease Response – Routine vs. Emerging Threats  
Kayla Petranic, BSN  
Clinical Health Supervisor  
(See Enclosure)**

**A. Welcome of Persons Present**

**B. Call to Order – Dr. Mamonis, President Pro Tempore, called the meeting to order at 5:12 p.m.**

**C. Board Member Roll Call:**

<b>Patricia Billow</b>	<i>01/01/2022 -12/31/2025</i>	<i>Present</i>
<b>Dr. Patrick Blakeslee</b>	<i>05/11/2023-12/31/2025</i>	<i>Present</i>
<b>Todd Burdette</b>	<i>03/21/2022-03/20/2027</i>	<i>Absent</i>
<b>Dr. Catherine Cook</b>	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
<b>Dominic Cugini</b>	<i>04/01/2023-03/31/2027</i>	<i>Absent</i>
<b>Dr. Roberta DePompei</b>	<i>01/01/2020-12/31/2023</i>	<i>Present</i>
<b>Barry Ganoe</b>	<i>05/12/2022-03/31/2024</i>	<i>Present</i>
<b>Krisi Gindlesperger</b>	<i>01/01/2023-12/31/2026</i>	<i>Absent</i>
<b>Mary Jo Goss</b>	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
<b>Dan Karant</b>	<i>01/01/2021-12/31/2025</i>	<i>Present</i>
<b>Janel Koellner</b>	<i>02/09/2023-03/31/2025</i>	<i>Present</i>
<b>Dr. Gayleen Kolazcewski</b>	<i>01/01/2020-12/31/2023</i>	<i>Present</i>
<b>Dr. Aleksandra Mamonis</b>	<i>01/01/2020-12/31/2023</i>	<i>Present</i>
<b>Jeffrey Snell</b>	<i>04/01/2022-03/31/2026</i>	<i>Present</i>
<b>Marco Sommerville</b>	<i>01/01/2023-12/31/2026</i>	<i>Absent</i>
<b>Karen Talbott</b>	<i>01/01/2023-12/31/2026</i>	<i>Absent</i>
<b>Dr. Kenneth Varian</b>	<i>04/28/2022-12/31/2024</i>	<i>Present</i>
<b>Sheila Williams</b>	<i>01/01/2022-12/31/2025</i>	<i>Absent</i>

*Others present: Tonia Burford, Angela Burgess, Joanne Emery, Cory Kendrick, Clay Knapp, Eddie Mink, Kayla Petranic, Brenda Pickle, Ali Rogalski, Dave Shinn, Dr. Erika Sobolewski, Shaleeta Smith, and Donna Skoda*

**D. Approval of the Minutes of the Regular Board Meeting**

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**Motion by Mr. Snell, seconded by Mr. Ganoë to approve the Board of Health meeting minutes from September 12, 2023.**

*Approved by voice vote.*

**E. Public and Staff Comments (three minute maximum.) – None.**

**F. Reading of Schedule E – Late Filings – None.**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept Schedule E – Late Filings:**

**G. Motion by Mr. Karant, seconded by Mr. Snell to adopt Resolution No. 033-23, entitled “Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda.”**

<b>Schedule A</b>	<b>Personnel</b>
<b>Schedule B</b>	<b>Employee Training and Travel Expenses</b>
<b>Schedule C</b>	<b>Contracts</b>
<b>Schedule D</b>	<b>Finance</b>
<b>Schedule E</b>	<b>Late Filings</b>

*Approved by voice vote.*

**H. Health Commissioner’s Report**

- 1. CHA/CHIP/Strategic Plan Update – Cory Kendrick (See Enclosures.) Ms. Skoda reported documents are last requirements to file for reaccreditation. Mr. Kendrick reported SCPH will apply for reaccreditation by June of 2024. We will have six months to complete documentation. All documents will be due by December 2024 and includes these reports plus 10 domains; 20 standards and 63 measures required to be uploaded. There is an increased focus on equity and emergency preparedness. Dr. Mamonis commented this took a lot of time and a lot of effort and is outstanding.**
- 2. Third Quarter, 2023 Non-Board Contract Report (See Enclosure.)**
- 3. Third Quarter, 2023 Full-Time Equivalency Report (See Enclosure.)**
- 4. The Human Resources Committee will meet immediately after the October 12, 2023 Board meeting in the Boardroom.**

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**5. The Financial Operations Committee will meet immediately after the November 9, 2023 Board meeting in the Boardroom.**

**I. Fiscal Report**

1. **COVID-19 Rolling Expense Report** *(See Enclosure.)*
2. **Monthly Reports Update.**

**J. Environmental Report** – *Ms. Burford reported a cost analysis is done on all programs. Changes are recommended for food safety, public swimming pools, home sewage treatment systems program and private water systems program.*

1. **First Reading of Resolution No. \_\_-23** entitled, “**Resolution Adopting an Environmental Fee Schedule for the Year 2024 and Declaring an Emergency effective January 1, 2024**” *(See Enclosures.)*
2. **Motion by Mr. Snell, seconded by Mr. Karant, to adopt Resolution No. 034-23** approving and granting the issuance of a variance for **Steven S. Strasser and Mallerie L. Eischen at 3854 Talent Drive, Green, Parcel I.D. #28-06927, Summit County, Ohio, 44319, for the installation of a sewage treatment system** *(See Enclosure.)*

*Approved by voice vote.*

**K. Clinical Health/Medical Director’s Report** – *Dr. Sobolewski reported walk-in vaccination clinics held every Tuesday in October. Approximately 60 clients per clinic for a total of approximately of 350.*

1. **Communicable Disease Report** *(See Enclosure.)*
2. **Vector Borne Disease Report** *(See Enclosure.)*

**L. Miscellaneous Business** – *None.*

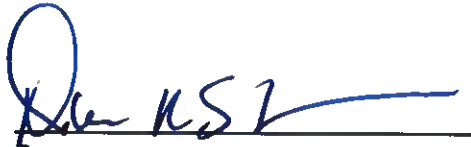
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**M. The meeting of the Board of Health adjourned at 5:45 p.m.**

  
Secretary

  
President Pro Tempore

**The next meeting of the Board of Health is scheduled Thursday, November 9, 2023  
at 5:00 p.m. in the Boardroom- Building A.**