

## DID YOU KNOW...

- Certified copies of birth records for all Ohio counties and death records for deaths occurring within Summit County are available.
- Certified birth certificate copies for all Ohio counties are available for purchase in person, through the mail, over the phone, or online.
- Certified death certificate copies for deaths occurring within Summit County are available for purchase through the mail, over the phone, or online. (Note: Photo identification and legal documentation is required to obtain social security number information on decedent records for the first five years after a decedent's death).
- Curbside pickup is available to receive certified copies of birth records for all Ohio counties and death records for deaths occurring within Summit County.
- Application to establish voluntary paternity for single parents is available with Notary Republic service free of charge.
- Genealogy research access is available.
- Proof of person or identification is not required to obtain certified birth or death certificate copies.

## Hours of Operation

Monday – Friday  
8:00am – 4:00pm

**330-812-3845**

## Office of **VITAL STATISTICS**

*Birth and Death Records*



**Office of Vital Statistics  
1867 West Market Street  
Building A  
Akron, Ohio 44313**

**Summit  
County  
Public  
Health**



# HOW TO ORDER

## Same Day Service

In person customer counter, lobby kiosk ordering, prepaid walk-up window service, and curbside order delivery is available. Cash, personal check, money order, credit or debit cards accepted (additional fees apply for credit/debit card). Open daily during lunch.

Cost: \$22.00 per copy

## Mail Order

Send a written request that includes the name, date of birth or date of death of the person on the certificate, his or her parents' names, your daytime telephone number and a self-addressed, stamped envelope to our office. Enclose a personal check, money order or cashier's check made payable to SCPH. Do not send cash. (Note: Photo identification is required to obtain social security number information on decedent records for the first five years after a decedent's death).

Visit [scph.org](http://scph.org) to view the Acceptable Proof of Relationship listing. Allow 7-10 business days for order delivery. (Note: SCPH is not responsible for mail requests that are lost, stolen or not delivered by the US Postal Service.)

All sales are final.



The Summit County Office of Vital Statistics is responsible for filing and preserving Summit County birth and death records and issuing statewide birth certificates and death certificates for the County of Summit.



# HOW TO ORDER

## Online Orders

Visit our website at [vitals.scph.org](http://vitals.scph.org) to order certified copies of birth records for all Ohio counties and death records for deaths occurring within Summit County. (Note: Photo identification and legal documentation is required to obtain social security number information on decedent records for the first five years after a decedent's death). Visit [scph.org](http://scph.org) to view the Acceptable Proof of Relationship listing. Online ordering is also available through VitalChek at [vitalchek.com](http://vitalchek.com). Credit card payment is required and additional fees for processing and shipping apply. Please note that [vitals.scph.org](http://vitals.scph.org) and VitalChek are the only websites affiliated with Summit County Public Health. When ordering through any other website you may be bound by their terms and conditions. Summit County Public Health is not responsible for any fees, payments or refunds made through another website.

## Phone Orders/ Curbside Pick up

Call (330) 812-3846 to place an order for certified copies of birth records for all Ohio counties and death records for deaths occurring within Summit County with a live Agency representative. Orders are processed for same day pick up, curbside delivery or guaranteed mail delivery. Credit card payment is required and additional fees for processing and shipping apply.